

Quality Policy

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P03 | 20/07/2026

QUALITY POLICY



JUPITER

Revision	Description	Issued by	Date	Checked by
P01	First Issue	JA	07/01/25	AR
P02	Revised prior to stage 1 assessment	JA	20/05/26	AR
P03	Revised following comments from stage 1 assessment	JA	20/07/26	AR

Policy Statement

Jupiter Engineering Ltd is committed to delivering accurate, compliant and practical mechanical, electrical and energy systems design consultancy services that meet client, statutory and contractual requirements.

The Directors are accountable for the effectiveness of the Quality Management System (QMS). The QMS is maintained in a lean and proportionate way to suit the size and nature of the business, with emphasis on clear client requirements, competent delivery, design checking, controlled issue, client communication and continual improvement.

Commitments

- Understand, review and document client requirements before accepting work.
- Plan and deliver work using competent personnel, suitable software, standards and project information.
- Determine internal and external issues relevant to the QMS, including whether climate change is relevant to Jupiter Engineering services and client requirements.
- Identify and manage risks and opportunities that could affect service quality, including external risks such as cyber security, regulatory change, supplier availability and market/funding changes.
- Check and approve controlled technical deliverables before formal issue.
- Control document naming, revision, status and issue of reports, drawings, calculations, schedules and specifications.
- Use suppliers and subcontractors who are competent for the work being undertaken, define selection criteria and check their outputs where they affect Jupiter deliverables.
- Monitor client feedback, complaints, internal audit results, corrective actions, supplier performance and quality objectives.
- Review the QMS at least annually and improve it where issues, risks, opportunities or assessment findings are identified.

Applicability and Exclusions

The QMS applies to Jupiter Engineering Ltd activities associated with bidding, contract review, project planning, design delivery, design verification, controlled issue, feedback, corrective action and continual improvement. Clause 8.3 of ISO 9001:2015 applies because Jupiter Engineering undertakes engineering design activities. No clauses of ISO 9001:2015 are excluded.

Responsibilities and Review

- Directors are responsible for establishing, communicating, maintaining and improving the QMS.
- Project leads are responsible for applying QMS controls to their projects.
- Personnel and subcontractors are responsible for following applicable requirements and raising issues that may affect quality.
- This policy shall be reviewed annually or after significant changes to the business, services or QMS.

Project Information Control

- A SharePoint-based project filing structure is used, controlled document naming, drawing/document issue registers and formal submission records to support document control, traceability and consistency of project information.
- Controlled deliverables are issued with appropriate document numbers, revisions, status/purpose of issue and saved submission evidence.
- Drawing/document issue registers and formal submission records are retained so that issued information can be traced and referenced later.